

Application For Telephone Service(s) ☐ Residential ☐ Business

- Notes: 1. Please read carefully the important information on back page before completing this form. Applicants must be **21 years and above**.
2. Applicants (Singapore Citizen / Permanent Residents) between 17 and 21 years old are eligible to apply for only 1 Telephone line with no IDD access
3. For subscriptions by a Firm / Company, this application should be made by an **authorised officer** of the firm / Company.

Internet on-line application
<http://info.singtel.com/support/consumer-forms>
(For existing SingTel customers only)

Connection Charge¹: ☐ \$53.50 Normal ☐ \$80.25 Express ☐ \$107 Super-Express

Tel No(s) Allocated: (for official use only)

For Personal & Company

Name of Applicant (in block letters & underline surname) / Company *Mr / Miss / Mrs / Mdm / Dr		Email Address
Name of Sole Proprietor		Occupation
*NRIC/SVP/DP/SP/WP/Employment Pass/BRN/UEN <input type="text"/>		Nationality
*NRIC of Sole Proprietor / Authorised Officer <input type="text"/>		Date of Birth
Installation Address Postal Code <input type="text"/>		
Billing/Registered Address (if different from installation address) Postal Code <input type="text"/>		
For Clarification / Appointment SingTel Should Contact Name	Mobile No	<input type="text"/>
	Telephone No	6 <input type="text"/>
Remark/Comment		

Billing Details ☐ Start New Account ☐ Bill to Existing Account/Service No.:

Transfer of Ownership (existing subscriber must fill up this section) Reinstallation Of Telephone Service (move house)

Tel No.	Effective Date	Tel No.	Effective Date
Transferred From (Name)		New Address	
*NRIC/SVP/DP/SP/WP/Employment Pass/BRN/UEN <input type="text"/>		<input type="checkbox"/> Internal Wiring Required (Surface Wiring Only) <input type="checkbox"/> Number Retention Service Required	
Signature of Existing Subscriber For Business		Date	
Name and signature of authorised officer and company stamp		Termination Of Telephone Service Tel No(s): _____ Effective Date: _____ Reasons For Termination: _____ Final Bill address: _____	

Type Of Services Required¹ Please indicate your requirement(s)

New Lines¹ (Please indicate your requirement(s) below) No. of Lines: _____ Effective Date: _____ Telephone Socket (up to 50m from Distribution Point) <input type="checkbox"/> \$53.50 Residential <input type="checkbox"/> \$74.90 Business Additional wiring at \$10.70 per 10m run No. of socket required _____ <input type="checkbox"/> Hunting Mode (Switch Back/Switch Rotate) <input type="checkbox"/> IDD 001 / V019 / STD020 / Budget Call 013 <input type="checkbox"/> Request to bar access to other operators' IDD Services: Line Connection For¹ <input type="checkbox"/> Fax Use Only (Listed as Fax no.) <input type="checkbox"/> Both Tel. & Fax use (listed as Tel no.) <input type="checkbox"/> *KTS / PABX / Modem (Models): _____	*Value Added Services For New Line / Existing Tel No.: 6 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="checkbox"/> Caller-ID <input type="checkbox"/> Phone Lock to bar ¹ <input type="checkbox"/> Caller Non-ID <input type="checkbox"/> IDD <input type="checkbox"/> Call Waiting <input type="checkbox"/> STD & AudioLine <input type="checkbox"/> Call Forward <input type="checkbox"/> STD, Local & AudioLine <input type="checkbox"/> 3-Way Calling <input type="checkbox"/> STD, IDD & AudioLine <input type="checkbox"/> Auto Redial <input type="checkbox"/> STD, Local, IDD & AudioLine <input type="checkbox"/> Last Call Return <input type="checkbox"/> *My Choice of PIN (Compulsory) <input type="checkbox"/> Speed Dialing <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="checkbox"/> Remote Command <input type="checkbox"/> Choice/Diamond/Golden Number <input type="checkbox"/> Collect Call Screen <input type="checkbox"/> Telemail / Onemail <input type="checkbox"/> VoiceMail <input type="checkbox"/> Outgoing Call Screen <input type="checkbox"/> Others: _____ <input type="checkbox"/> Unlisted Number Service (With Caller Non-ID) <input type="checkbox"/> _____ <input type="checkbox"/> Unlisted Number Service (Without Caller Non-ID) #Bundled Value Added Services For New Line / Existing For residential Home Line customer only Tel No.: 6 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="checkbox"/> Call Plus Pack at \$6.42/month per line Come with: Caller-ID, Call Waiting, Call Forward, 3-Way Calling and VoiceMail <input type="checkbox"/> Call Privacy Pack at \$6.42/month per line Come with: Caller Non-ID, Caller-ID, Call Waiting, 3-Way Calling and Unlisted Number Service
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Terms And Conditions

*I/We understand and accept that the minimum period of subscription for telephone services is three (3) calendar months.
I/We agree to subscribe to SingTel's Fixed-Line Telephone Service on the following terms and conditions, which terms and conditions shall apply on SingTel's acceptance of this application:
(a) SingTel's General Terms and Conditions of Service; and
(b) The Specific Terms and Conditions for Fixed-Line Telephone Service; and
(c) The General Information printed on the back of this application; and
(d) SingTel's Billing Terms and Conditions; and
Including any amendment SingTel may make from time to time to those terms and conditions.
*I/We acknowledge that * I/we have read and understood the above terms and conditions, and that the terms and conditions may be viewed at <http://www.singtel.com> and <http://www.singtel.com/terms/fixedline> and are available from SingTel on written request.
*I/We agree that SingTel shall be entitled to use or disclose any information or data disclosed by *me/us in accordance with Clause 15 or the General Terms, and understand that *I/we may withdraw such consent in the procedure as prescribed by SingTel from time to time.
*I/We confirm that all information given by *me/us in connection with this application is true and correct.

Signed for and on behalf of the *Applicant/Authorised Person:

Signature Of Applicant/Authorised Officer & Date _____ Name & Designation (Applicable to firm & Company Only) _____ Company Stamp (if applicable) _____

For Official Use Only

Document Submitted By (Name & NRIC/Passport No.)	Document Checked & Verified By: (Name Of CSO)	Faxed On:
Cash / Cheque No.	Bank	Amount (\$):
<input type="checkbox"/> NRIC <input type="checkbox"/> COI/BRN/UEN <input type="checkbox"/> Passport/FIN <input type="checkbox"/> Others		Bill No.
Remarks		<input type="checkbox"/> Applied with SNBB

GENERAL INFORMATION

1. Documents For Verification

Please see below table on the necessary documents required when applying for new Telephone line(s) and/or transfer of ownership:

Residential Telephone Line Application

Residential Telephone Line	By Singapore Citizen / Permanent Resident	By Non-Citizen / Foreigner
For New Application	<ul style="list-style-type: none">• NRIC or Passport• Application Form	<ul style="list-style-type: none">• Work Permit, Employment Pass, Social Visit Pass or Dependant Pass (with at least 6 months validity to date of expiry)• Tenancy agreement or document showing ownership of the property in Singapore
For Transfer of Ownership	<ul style="list-style-type: none">• NRIC / Passport / Employment Pass of the transferee & transferor• HDB owner's documents, Power Supply Bill or Bank Account• Completed Application Form• Authorisation letter and copy of transferor's NRIC, if not in attendance	

Business Telephone Line Application

Business Telephone Line	By Applicant (Sole Proprietor, Owner, Etc.)	By Authorised Personnel
For New Application	<ul style="list-style-type: none">• Original Business Registration Certificate or Certified True Copy• Application Form• Applicant's NRIC/ID• Company stamp	<ul style="list-style-type: none">• Original Business Registration Certificate or Certified True Copy• Application Form pre-signed by Authorised Officer• Authorisation letter on company letterhead• Bearer's NRIC/ID• Company stamp
For Transfer of Ownership	<ul style="list-style-type: none">• Original Business Registration Certificate (or Certified Copy) of New Owner• Completed Application Form pre-signed by both Transferor and Transferee• Authorisation letters of both parties, if not in attendance• Original NRIC/ID of Bearer (if applying on behalf)	

2. Deposit

A minimum deposit of \$200 per line payable upon application is required for Foreigners with Work Permit, Social Visit Pass, Student Pass, Dependant Pass. Deposit for Dependant Pass may be waived if the person (usually a spouse/parent) shown in the Dependant Pass acts as a guarantor. The guarantor must sign a letter of undertaking in presence of the Customer Service Officer. The passports of both dependant and guarantor must be valid for more than 6 months.

3. Mode of Service

Customer may opt for the following services:

- Normal Service is provided within 5 working days upon confirmation by Sales Office
- Express Service which is provided at 1.5 times normal rate and within 2 working days upon confirmation by Sales Office
- Super-Express Service which is provided at 2 times normal rate and within 6 working hours upon confirmation by Sales Office

4. Internal Wiring

The customer may engage either SingTel or Infocomm Development Authority of Singapore (IDA) registered contractors to carry out the wiring at the customer's premises.

5. Visit and Cancellation Charges

A visit charge of \$53.50 will be levied for any visit to Customer's premises at Customer's request. A cancellation charge will be levied for the cancellation of an order. The charge is \$21.40 if no visit is made to the Customer's premises and \$53.50 if a visit has been made. For cancellation of internal wiring during the visit to customer's premises, a charge of \$53.50 will be levied.

6. Unlisted Telephone Number in the Singapore Phone Book and Telex and Fax Directory

An unlisted telephone number is one that is not listed in the Singapore Phone book and Telex and Fax Directory (for telephone line connected to a facsimile machine), not available through service number "100", but is subject to disclosure for crime investigation and law enforcement purposes. A customer may request for his telephone/fax number to be unlisted at a charge of \$21.40 per annum plus a one-time administrative fee of \$21.40. A customer may also request for free CNND (Calling Number Non-Display) together with his request to unlist his telephone/fax number.

7. Reservation of Telephone Number

Applicants who have been allocated a telephone number but who choose not to install the telephone line immediately may reserve the allocated telephone number. There is no reservation fee for the first month from the date of allocation. After the first month, a reservation fee of \$32.10 per number per month, or part thereof, will apply.

8. Transfer of Ownership

A transfer fee of \$21.40 will be levied on the applicant who takes over the line. The applicant/authorised person understand and accept responsibility for all outstanding charges in respect of Service incurred by the transferor before the date of the transfer.

9. Availability of Resources

The telephone number(s) indicated or allocated, if any, is/are subject to resource availability. The telephone number(s) is/are confirmed upon line activation only.

10. Singapore Phone Book Listing

A residential telephone line registered under personal name will be listed against the surname underlined by the applicant. For a company subscribing to residential telephone line for use by its officers and employees, please state the name of user (if required) which is to appear in the Singapore Phone Book in the "Remarks" box of this form. Listing in the Yellow Pages or Chinese Singapore Phone Book should be made on the prescribed Directory Listing Form which is available on request.

11. Goods and Services Tax (GST)

Prices stated above are inclusive of GST.